

MINUTES

PROVIDER ADVISORY COUNCIL MEETING

<b>Date: September 16, 2014</b>	<b>Meeting Time:</b> 12:30 p.m.
<b>Location:</b> Catholic Charities – Center for Family Services 2601 N. Howard Street Baltimore, MD 21218	<b>Meeting Adjourned:</b> 2:15 p.m.

**Participants:**

Member	Present	Absent	Member	Present	Absent
Paul Brylske, Kennedy Krieger Institute	X		Terry Manning, Children’s Guild	X	
Sharon Kistler for Tom Curcio, Board of Child Care		X	Jeanne Marks, Presley Ridge		X
Shanda Crowder, DHR	X		Walter McNeil, Challengers Independent Living, Inc.	X	
Ted Dallas, DHR Secretary		X	Mark Mittelman, New Pathways	X	
Zachery Dingle Jumoke, Inc.	X		Norman Richard, Martin Pollack Project		X
Darlene Ham, DHR/OLM	X		Rex Smith, Hearts and Homes for Youth		X
Ralph Hertges, Brook Lane Health Services, Inc.	X		Tennille Thomas, DHR	X	
Kevin Keegan, Catholic Charities	X		Shelley Tinney, MARFY		X

Damon Thompson, Pressley Ridge	X		Shannon McRae, DHR	X	
Carrie Knebel, CONCERN Colleague was present		X	Suzette Riviere for Hattie N. Washington, Aunt Hattie's Place		X
Joe Leshko Arrow Project, Inc.		X	Lynn Wisner, DHR	X	
<b>Guest/Other Organizations Participants</b>					
David Brown, Good Shepherd Center		X	Laurie Vozzella-Bell, Catholic Charities		X
Amy Craig, The ARC		X	Donna McCarter, Neighbor to Family		X
Steve Howe, Children's Guild		X	Wendi Martin, Mosaic Community Service		X
Eric Fenwick, Aunt Hattie's Place		X	Monee Hale, Foundations for Home and Community		X
Darlene Dockins, MENTOR		X	Dania O'Connor, Woodbourne		X
Benny Thomas, KidsPeace		X	Colette Walker-Thomas, Mentor Network		X
Debbie Marini, Building Families		X	Maisha Davis, Arrow Project, Inc.	X	
Nellie Power, The ARC		X	Jacqueline Pattison, Mentor Maryland		X
Joel Lightfoot, ARC NCR		X	Kevin Drumhellor, ARC, NCR		X
Coni Grant, Pressley Ridge	X		Mary Beth DeMartino, Pressley Ridge	X	
Debra Hayes, KidsPeace		X			

## **Welcome**

Darlene Ham welcomed everyone to the meeting and thanked Kevin Keegan from Catholic Charities for hosting the meeting. Introductions were given. The May 2014 meeting minutes were approved.

## **Council Membership**

Zach Dingle gave a report regarding Council membership. Kevin Drumhellor from Northern Chesapeake ARC would like to join the PAC. A suggestion was made for Zach to look at forming a workgroup for the composition of Bylaws regarding a waiver for bringing in new members, service categories should be considered to make a determination.

Darlene Ham encouraged providers to continue attending the PAC meeting.

## **Co-mingling of DSS and DJS Children**

Policy SSA # 10-11- Comingling of DSS and DJS Children was mentioned in relation to this discussion.

A recommendation was given for the PAC to form a workgroup to be lead by Zach Dingle to put together possible recommendations regarding policy amendments for feedback from the Secretary of DHR.

## **Trauma Informed Workgroup Update**

Paul Brylske reported that the workgroup is working and the survey has been distributed to the local departments of social services. A recommendation was given to expand the audience and send the survey to community entities that are not just licensed by DHR. A recommendation was given to get a list of these community entities from the local management boards.

The Trauma Informed Services Flier will be circulated soon.

In mid January 2015, a trauma informed services specialist will be training LDSS administrators in workshops from 9:00 a.m. – 12:00 p.m.

In April 2015, workshops will be held with experts trained in working with consumers (families) from 9:00 a.m. – 12:00 p.m.

In June 2015, the professional development workshops will be held as the kick-off to the next step from 9:00 a.m. – 12:00 p.m.

On October 6, 2014, the workforce development workshop will be held from 9:00 a.m. – 12:00 p.m. at the University of MD School of Social Work. The conference call number will be circulated.

## **Hotlist Sanctions / Desired Outcomes**

Maisha Davis led discussion regarding the Quarterly Performance Report. Sanctions were discussed and what this means for providers. The staff security domain was an item of focus and also how being below 10% relates to compliance. Corrective response was also discussed.

Concern was expressed regarding the possibility of there being no placements for 30 days due to a sanction.

Tennille Thomas reported:

Meetings were held to address the above concerns regarding sanctions and reporting matters. Adjustments are being made to make allowances so that points will not be lost in certain areas as it relates to compliance.

Notification will be going out at the end of September 2014. First quarter scores will be waived for the RCC's, ILP's, and CPA's. Concerns have been noted and are being addressed as appropriate.

A motion was approved from the PAC to draft a document from the "Department" regarding the 30 day sanction of programs due to the staff security domain and the reporting period in relation to the period of time in which programs are placed on the hotlist.

Tennille Thomas circulated the attached DHR/SSA 1279 form Consent for Release of Information /Background Clearance Request to the PAC members because she stated that DHR isn't receiving them from all providers.

### **Wrap Up**

Financial Incident Reports are due on September 18, 2014.

Direct child care providers have to be certified by October 15, 2015.

Pilot test sites and testers are needed within the PAC members' provider agencies if you have available computer labs within your programs.

Zach Dingle will lead discussions on both Council membership and co-mingling of DSS and DJS children at the November meeting.

Paul Brylske will give feedback regarding the Trauma Informed Workgroup at the November meeting.

Maisha Davis will lead the discussion regarding hotlist sanctions / and desired outcomes at the November meeting.

### **Next Meeting / Date and Location**

Tuesday, November 18, 2014                      Location - TBA

Kevin Keegan motioned to adjourn the meeting at 2:15 p.m.; a second was made to adjourn the meeting by Terry Manning.