

**MINUTES
PROVIDER ADVISORY COUNCIL MEETING**

Date: September 17, 2013	Meeting Time: 12:30 p.m.
Location: Catholic Charities of Baltimore 2300 Dulaney Valley Road Timonium, MD 21093	Meeting Adjourned: 3:00 p.m.

Participants:

Member	Present	Absent	Member	Present	Absent
Carnitra White, DHR/SSA	X		Terry Manning, Children's Guild	X	
Paul Brylske, Kennedy Krieger Institute	X		Jeanne Marks, Pressley Ridge	X	
Tom Curcio, Board of Child Care			Walter McNeil, Challengers Independent Living, Inc.	X	
Shanda Crowder, DHR	X		Mark Mittelman	X	
Ted Dallas, DHR Secretary			Norman Richard, Martin Pollack Project	X	
Zachery Dingle Jumoke, Inc.	X		Rex Smith, Hearts and Homes for Youth (Tammy O'Rourke attending for Rex Smith)		
Darlene Ham, DHR/OLM	X		Shelley Tinney, MARFY	X	
Ralph Hertges, Brook Lane Health Services, Inc.	X		Hattie N. Washington, Aunt Hattie's Place		
Kevin Keegan, Catholic Charities	X		Cleveland Williams, Williams Life Center		
Carrie Knebel, CONCERN Colleague was present	X		Lynn Wisner, DHR	X	
Joe Leshko Arrow Project, Inc.	X		Audrey McLendon, DHR/SSA	X	
Guest/Other Organizations Participants					
James Brooks, Good Shepherd Center			Donna McCarter, Neighbor to Family		
Mary Beth DeMartino, Pressley Ridge			Train Payne, MARFY		
Coni Grant, Pressley Ridge			Nellie Power, The ARC Baltimore		
Ivan Leshinsky, CCYD			Shelley Yost, Children's Choice		
John Cosgrove, The Institute for Innovation and Implementation	X		Jill Farrell, The Institute for Innovation and Implementation	X	
Eric Fenwick, Aunt Hattie's Place	X		Neil Mallon, The Institute for Innovation and Implementation	X	
Trina Payne, MARFY	X		Suzette Riviere, Aunt Hattie's Place	X	
Steve Schreiber-Stahl, GOC	X		Maisha Davis, Arrow	X	
Ezra Buchdahl, Catholic Charities	X		Patricia Arriaza, GOC	X	

Carnitra White welcomed everyone to the meeting. The March 2013 minutes were approved and will be placed on the internet.

Minority Based Enterprise

Carmina Perez-Fowler and Janice Montague of the Governor's Office for Minority Affairs (GOMA) presented information on MBE's and contracts.

Some of the concerns GOMA has received:

- Not enough time to respond to the Request for Proposal
- eMarylandMarketplace is difficult to search

If a provider contracted for 25 or more beds, the MBE goal was at 5%. GOMA is moving away from that requirement. Future RFP's will be based on the specific procured services, not number of beds.

The contractors have also experienced not receiving reports regularly from the subcontractor; part of the issue is that some of the MBE's are not used on a regular basis and the invoice amount would be zero.

The representatives noted that there is a 13-page MBE manual that contains the specific information regarding MBE's.

Providers reported that it is sometimes difficult to find MBE's initially and when the subcontractor does not comply, the provider is reluctant to terminate the contract and find another MBE because of the difficulty. There currently is not a way to "flag" a subcontractor to indicate that they do not send subcontractor reports on a regular basis. SSA has asked providers to consistently conduct due diligence with MBE's reporting and usage.

It was noted that non-profits have been removed from the MBE program.

Carnitra White noted that SSA has to follow the process and procedures regarding MBE's set by DHR. The methods used to determine MBE's and collect reports and information is directed from DHR's MBE office and Procurement. Changes noted in the meeting need clarification and direction from DHR prior to utilization.

CSOMS Data sharing

The Institute for Innovation and Implementation on behalf of the Governor's Office for Children (GOC) reviewed the reports that will be pulled from CSOMS data. Data will be sent in raw form to the providers and reports may be drawn from the data. The providers will be able to customize the reports by using filters. The information is pulled from SYFIS. If the data is not correctly entered in SYFIS, it will need to be revised so that it is reported correctly. Training will be offered at the MARFY conference in October and thereafter, regionally.

Trauma-Informed Services Update

Paul Brylske reported on the progress of the trauma-informed services. Surveys have been developed to send to providers to introduce the idea of developing a Trauma-Informed system of Care. A draft copy of the letter, the survey and the July 30, 2013 Report were shared.

It was suggested to place the survey on a website that is easily accessible by providers. The link should also be included in the letter to providers. The letter distribution is targeted for the second week in October. The results and data will be compiled and shared at the November 19th PAC meeting. GOC will provide a list of providers to ensure that there is a broad group to complete the survey. PAC encourages the providers to participate in the survey once the letters are sent.

Rate Setting Committee

The final Report is in sign off. The Rate Setting Committee will reconvene to move forward in changing the rate setting process. A Work Plan will be developed before the holidays and providers input will be requested at intervals during the process. It was noted that the report included a memorial to Steve Sorin, MSDE and an acknowledgement of his work.

IV-E Waiver

Carnitra White reported that DHR is considering an application for an IV-E Waiver. She noted that the waiver would not bring new money to the State but would provide greater flexibility in how IV-E funds are spent. Approximately 30% of the children in care are IV-E eligible. The children in care that are non-eligible are growing and will impact the funding that is eligible for reimbursement. The process is just starting; no decisions have been made about the focus of the application.

Next Meeting: November 19, 2013, 12:30 – 3:00 pm at:

Arrow Child and Family Ministries
1605 Cromwell Bridge Road
Baltimore, MD 21234

Please send agenda items to Joe Leshko and Zach Dingle PRIOR to November 5, 2013