

DEPARTMENT OF HUMAN RESOURCES FAMILY INVESTMENT ADMINISTRATION	FOOD SUPPLEMENT PROGRAM MANUAL	
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411.1 Purpose

In the initial month of certification Food Supplement Program (FSP) benefits are reduced in proportion to the date the application is filed. This section describes the methods for determining the benefit amount for an initial month.

411.2 Determination of Initial Allotment

- A. The amount of FSP benefits that a household receives each month is determined by CARES by subtracting thirty percent of the household's net monthly income from the Thrifty Food Plan amount for the appropriate household size, or by using the Basis of Issuance Tables.
- B. Normally, a household receives the full monthly allotment throughout its certification period. However, the household is entitled to only a partial allotment during the initial month of certification.
- C. FSP benefits are reduced in proportion to the number of days from the application filing date until the end of the application month.
- D. The initial month for a household that participated in the program previously is the first month for which an allotment is issued following a period during which the household is not certified for participation.
- E. A household's eligibility and allotment are determined in the usual manner (by considering all non-excluded income and resources of eligible household members) whether the household receives a full monthly allotment or a prorated amount.

411.3 Use of the Food Supplement Program Allotment Proration Table

- A. To determine allotments for the initial month using the FSP Allotment Proration Table, read down the left column to the appropriate monthly allotment and then across to the date of application.

EXAMPLE: If a household applies on August 20th and is eligible to receive a \$35 monthly allotment based on its net monthly income and household size, the allotment for August is \$12. The allotment for subsequent months is \$35.

- B. Use the table for months with any number of days. If the household is eligible for a \$241 monthly allotment, it receives \$24 for the initial month if it applies on February 28th or \$0 if it applies on March 31st.

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411.3 Use of the Food Supplement Program Allotment Proration Table (continued)

- C. If a household's monthly allotment is more than \$400 (the highest number on the table), calculate the prorated amount by multiplying the full monthly allotment by the appropriate factor shown in section 411.5.

- D. Round the product down to the nearest whole dollar if the allotment ends in 1 through 99 cents. Round down to \$0 if the computation results in an allotment of less than \$10.

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411.4 Multiplication Factors

Date of Application	Multiplication Factor
1	1.0000
2	.9666
3	.9333
4	.9000
5	.8666
6	.8333
7	.8000
8	.7666
9	.7333
10	.7000
11	.6666
12	.6333
13	.6000
14	.5666
15	.5333
16	.5000
17	.4666
18	.4333
19	.4000
20	.3666
21	.3333
22	.3000
23	.2666
24	.2333
25	.2000
26	.1666
27	.1333
28	.1000
29	.0666
30	.0333
31	.0333