

DEPARTMENT OF HUMAN RESOURCES FAMILY INVESTMENT ADMINISTRATION		TEMPORARY CASH ASSISTANCE MANUAL
WORK SANCTIONS - 1003	COMAR 07.03.03.19	NON-COMPLIANCE 1000

1003 SANCTIONS FOR NON-COMPLIANCE WITH WORK REQUIREMENTS

- A. As stated in Section 1000, there are specific requirements for TCA and customers must comply with these requirements unless they are exempt or they have good cause.
- B. Sanctions for non-compliance are either full family (TCA case is closed) or individual (a person's needs are removed from the benefit amount.)
- C. Sanction penalties are not lifted or "cured" until the day after:
 - 1. One day of compliance for the first instance
 - 2. 10 days of compliance for the second
 - 3. 30 days of compliance for the third or subsequent instances
- D. Customers must comply with their assigned work activity for all the days the activity is available within the 10 or 30-day cure period.
- E. The customer may only have 20 assignment days in a 30-day sanction period but the penalty is still 30 days. The sanction is not lifted until the day after the 30th day.
- F. If the customer is non-compliant without good cause, during the cure period, the penalty starts over.
 - If the customer has good cause count the absence time as if the customer were there.

Example: Customer had a 30-day sanction. 10 days into the cure she missed 3 days because she was sick. The customer verified the illness with a doctor's note. Count the 3 days as if the customer were at the activity.
- G. Customers **do not** receive benefits during the cure period.
 - a. If the case is closed before the customer complies, the benefit is prorated from the day after the customer complies.
 - b. **Benefits lost because of non-compliance and proration are not restored to the customer.**

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H. Customers **do not** have to file a new application if the TCA was closed for less than 30 days.

1. If the case is closed for 30 days or more, the customer must file a new application
2. Local departments follow their own established procedures for holding applications filed before the end of the 30-day cure period

ADDITIONAL INFORMATION

- TCA Manual, Section 1002, Conciliation Process
- TCA Manual, Section 400, Work
- The Work Book