



CHILD PLACEMENT AGENCY REPORT

Provider Organization: The Woodbourne Center, Inc.

Licensing Agency: DHR

Contracting Agency(s): DHR and DJS

Name of Chief Administrator: Chaya Caine

Email: ccaine@woodbourne.org

License Type: Treatment Foster Care

Type of Inspection: Quarterly

| Name and Address of CPA Office | License Capacity | DHR Contract Limit | Census by Placing Agency | License#/ Exp. date | Date of site Inspection |
|------------------------------------------------------------------------|------------------|--------------------|--------------------------|---------------------|-------------------------|
| The Woodbourne Center 1301 Woodbourne Avenue Baltimore, MD 21239 | unlimited | 68 | 34 | #00391 4/11/2017 | 10/19- 20/2015 |

Inspection Summary

Number of Records Reviewed: Youth 0 Staff 8 Foster Parent 12 Adoptive Parent NA

Number of Interviews: Youth 0 Staff 0 Foster Parent 0

CPA Office Inspection: N/A

Number of ILP Apartments Inspected: NA **Number of Foster Homes Inspected:** 0

COMAR Violation: Yes No

If Yes, list Cited Violation(s) below:

| Violation(s) | Findings |
|-----------------------|-----------------------------------------------------------------------------------------------|
| 07.05.01.09 A(2) | One out of eight personnel records did not have a CPS clearance |
| 07.05.01.09 D(1)(2) | Three out of eight personnel records did not have the required number of reference checks |
| 07.05.01.13 A (1) | Three out of eight personnel records did not have a written job description |
| 07.05.01.12 B | One out of eight personnel records did not have a child abuse statement |
| 07.05.02.11 E(10)(11) | Six out of twelve foster parent records did not have the required reference checks |
| 07.05.02.11 E (8) | Eight out of twelve foster parent records did not have child support clearances |
| 07.05.02.06 A | One out of twelve foster parent records did not have the required initial medical examination |
| 07.05.02.10 A | One out of twelve foster parent records did not have a health and sanitary inspection |
| 07.05.02.10 B | One out of twelve foster parent records did not have a fire safety inspection |
| 07.05.11.13 A(9) | One out of eight personnel records did not have a confidentiality statement |

Corrective Action Plan: Yes X No ____

If yes, date of CAP: 10/20/2015

Complaint Outcome: NA

Current Status of License: Continued

Licensing

Coordinator: Roxanne M. Epps **Date:** 11/5/2015 **Email:** roxanne.epps@maryland.gov

Program Manager: Richard Berger **Date:** 11/5/2015 **Email:** richard.berger@maryland.gov