



Maryland Department of Human Resources
 Office of Licensing and Monitoring
 311 W. Saratoga Street
 Baltimore, Maryland 21201
 Office: 410.767.7871 Fax: 410.333.8408

CHILD PLACEMENT AGENCY REPORT

Provider Organization: Neighbor to Family, Inc.

Licensing Agency: DHR

Contracting Agency(s): DHR

Name of Chief Administrator: Donna McCarter

Email: Donna.mccarter@ntf.org

License Type: Treatment Foster Care

Type of Inspection: Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
Neighbor to Family Inc, 2605 Lord Baltimore Drive, Suite-A Baltimore, MD 21244	Un-Limited	95	30	00284 12/5/2016	9/23/2015

Inspection Summary

Number of Records Reviewed: Youth 0 Staff 0 Foster Parent 5 Adoptive Parent 0

Number of Interviews: Youth 0 Staff 0 Foster Parent 0

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: N/A

Number of Foster Homes Inspected: 0

COMAR Violation: Yes No

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.05.02.11 E (10 7 11)	No face to face follow-up on references as required
07.05.02.10 B	Fire inspection dated 5-13-15. Home study was signed 4/3/15

Corrective Action Plan: Yes No

If yes, date of CAP: 9-23-15

Complaint Outcome: N/A

Current Status of License: Continued under corrective action plan

Licensing

Coordinator: Gary C. Lee

Date: 10/19/15

Email: Gary.lee@maryland.gov

Program Manager: Richard Berger

Date: 10/19/15

Email: richard.berger@maryland.gov