



Maryland Department of Human Resources
 Office of Licensing and Monitoring
 311 W. Saratoga Street
 Baltimore, Maryland 21201
 Office: 410.767.7871 Fax: 410.333.8408

CHILD PLACEMENT AGENCY REPORT

Provider Organization: Lutheran Social Services of the National Capital Area

Licensing Agency: DHR

Contracting Agency(s): CFSA

Name of Chief Administrator: Kichelle Coleman

Email: colemank@lssnca.org

License Type: Child Placement Agency

Type of Inspection: Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
Lutheran Social Services 2503 Belair Drive, Bowie, MD 20715	unlimited	0	CFSA 56	# 00200/ /15/2017	12 /14 & 16/2015

Inspection Summary

Number of Records Reviewed: Youth 10 Staff 2 Foster Parent 5 Adoptive Parent N/A

Number of Interviews: Youth 0 Staff 0 Foster Parent 0

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: N/A

Number of Foster Homes Inspected: 0

Current COMAR Violation: Yes No

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.02.21.08 A (1)	3/10 client records didn't document timely 30 day treatment plans
07.02.21.08 A (2)	5/10 client records didn't document timely 90 day treatment plans
07.02.5.02.15 D (8) (b)	1/10 client record didn't document a 6 month case plan
07.02.02.17 (7)	3/10 client records didn't document physical exams: 4/10 didn't document dental exams
07.05.02.18 D (2)	2/10 client records didn't document birth certificates.

Corrective Action Plan: Yes No

If yes, date of CAP: 12/16/2015

Any Violations During Mid or Re-Licensure Periods: Yes No

If Yes See Report (s) Date(s):

Complaint Outcome: N/A

Current Status of License: Continued

Licensing

Coordinator: Lisa Beeman

Date: 12/17/2015

Email: Lisa.beeman@maryland.gov

Program Manager: Richard Berger

Date: 12/17/2015

Email: richard.berger@maryland.gov