



CHILD PLACEMENT AGENCY REPORT

Provider Organization: Arc of Northern Chesapeake Region, Inc.

Licensing Agency: DHR

Contracting Agency(s): DHR

Name of Chief Administrator: Joel Lightfoot

Email: jlightfoot@arcncr.org

License Type: Child Placement Agency

Type of Inspection: Quarterly

| Name and Address of CPA Office | License Capacity | DHR Contract Limit | Census by Placing Agency | License#/ Exp. date | Date of site Inspection |
|--|------------------|--------------------|--------------------------|----------------------|-------------------------|
| 4513 Philadelphia Road Aberdeen, MD 21001 | unlimited | 36 | 24 | #00186 12/18/2016 | 3/25/2015 |

Inspection Summary

Number of Records Reviewed: Youth 5 Staff 0 Foster Parent 5 Adoptive Parent NA

Number of Interviews: Youth 0 Staff 0 Foster Parent 0

CPA Office Inspection:

Number of ILP Apartments Inspected: NA

Number of Foster Homes Inspected: 0

COMAR Violation: Yes No

If Yes, list Cited Violation(s) below:

| Violation(s) | Findings |
|------------------------|--|
| 07.05.02.18 D (1)(a-f) | Two out of five child records did not have a face sheet. |
| 07.02.21.08.A (2) | One out of five child case records did not have an initial treatment plan. |
| 07.05.02.10 D(3) | Five out of five child case records did not have foster parent progress notes. |
| 07.05.02.18 D (9) | Five out of five child case records did not have progress notes. |
| 07.05.02.17 A(1) | Four out of five child case records did not have documentation of a physical examination. |
| 07.02.21.08 A(3)(5) | Five out of five did not have documentation visits twice a month |
| 07.05.02.17 A(2)(7) | Three out of five child case records did not have documentation of a dental examination |
| 07.02.21.07 A(2)(d) | Four out of five child case records did not have documentation of a psychiatric/psychological evaluation |
| 07.05.02.18 F(1) | One out of five foster parent records did not have a face sheet |
| 07.05.023.18 F(5) | One out of five foster parent records did not have a record of child placement |
| 07.05.02.11 E(9) | Five out of five foster parent records did not have a copy of a driving record from MVA |
| 07.05.02.10 A | One out of five foster parent records did not have documentation of a health inspection |
| 07.05.02.10 B | One out of five foster parent records did not have documentation of a fire inspection |
| 07.05.02.11 H | One out of five foster parent records was not in compliance with the requirements for a pet |

Corrective Action Plan: Yes X No ____

If yes, date of CAP: 4/3/2015

Complaint Outcome: NA

Current Status of License: Continued

Licensing

Coordinator: Roxanne M. Epps **Date:** 4/3/2015 **Email:** roxanne.epps@maryland.gov

Program Manager: Richard Berger **Date:** 4/3/2015 **Email:** richard.berger@maryland.gov