



Department of Human Resources
311 W. Saratoga St.
Baltimore, MD. 21201-3521

FIA Information Memo

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Effective Date: July 1, 2015

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND CASE MANAGERS**

FROM: ROSEMARY MALONE, EXECUTIVE DIRECTOR

RE: INCREASE IN STATE AND LOCAL MINIMUM WAGES

**PROGRAM AFFECTED: TEMPORARY CASH ASSISTANCE (TCA), FOOD
SUPPLEMENT PROGRAM (FSP), TEMPORARY
DISABILITY ASSISTANCE PROGRAM (TDAP), MEDICAL
ASSISTANCE (MA), CHILD CARE SUBSIDY**

**ORIGINATING OFFICE: OFFICE OF PROGRAMS - BUREAU OF POLICY AND
RESEARCH**

SUMMARY

On July 1, 2016, the state minimum wage will increase from \$8.25 per hour to \$8.75 per hour. Montgomery and Prince George's Counties increased their minimum wage to \$9.55 per hour on October 1, 2015. These local minimum wage standards will increase to \$10.75 per hour on October 1, 2016.

Local offices, other than Montgomery and Prince George's Counties, should expect more interim change reports in July 2016 since the new minimum wage increases the amount of earned income for working recipients. Local offices in Montgomery and Prince George's Counties should anticipate more interim change reports in October 2016.

Case managers must act timely on the changes to prevent an over or under issuance in benefits and to ensure that Temporary Cash Assistance (TCA) recipients in work experience or community service positions do not exceed Fair Labor Standards Act (FLSA) guidelines.

Affected programs include:

- **TCA:** Recipients must report the change within 10 days of the receipt of the pay check with the increase.
- **FSP:** Recipients need only to report the change if the household's total income increases to more than 130% of the Federal poverty level for the household size. However, the case manager **must** take action on Food Supplement Program (FSP) cases when customers report the change for other programs.
- **TDAP:** We do not expect an impact on TDAP as recipients are disabled and ineligible if they become employed.
- **Child Care Subsidy:** Customers must report the change within 10 days.
- **Medical Assistance:** Customers must report changes within 10 days.

INQUIRIES:

Please direct questions to the following people or units:

FSP – Vera Lynch- vera.lynch@maryland.gov or 410-767-7953

TCA & TDAP – Lauren Atwell lauren.atwell@maryland.gov or 410-767-7116

MA – DHMH Division of Eligibility Policy and MCHP at 410-767-1463 or 1-800-492-5231 (select option 2 and request extension 1463).

cc: DHR Executive Staff FIA Management Staff DHR HELP DESK
DHMH Executive Staff FIA Policy and Training Constituent Services
FIA Work Force Development Staff DHMH Training Staff