

Scenario #1

**Workaround Screen Shots for Entering MAGI-Eligible Childless Adults into CARES
(Only if the MHC Screening Tool shows the customer as MAGI-eligible)**

1. On the **ADDR** screen in the **Special Circumstances** field, type in "MH." This will enable DHR to track these special cases.

```

SESSION1 - EXTRA! X-treme
File Edit View Tools Session Options Help
[Icons]
CHANGE                               HOUSEHOLD ADDRESSES - ADDR          ADDR 01
Month 12 13                          RAD28A  11 29 13

DO 000  EW ID RAD28A  Client ID 443000581  Prev DO      PPI Group
HOH F Name CHARLES   M Name      L Name ELLIS      sfx

Authorized Rep N  Prim Lang E  Visually Impaired N  Hearing Impaired N
Interpreter Needed N
Residential Address  Addr Chng  DJJ Ind
Address Line 1      Line 2
Street Number Dir  Name      Type      Apt
                1212      STATE    ST
City BALTIMORE      ST MD    Zip 21201  Phone
                Message Phone

Mailing Address Del
Address Line 1      Line 2
Street Number Dir  Name      Type      Apt
                SAME
City              ST      Zip

Previous Addresses in last 2 years N  Special Circumstances  MH
Message

15-lett          20-a1wg 21-narr 23-a1au 24-Del
4B :00.1 21/72
Connected to host hisc2.dhr [10.1.4.195] (S00FT137)  Keys: 3107 Saved: 0000 CAP NUM 4:45 PM
2/26/2014
  
```

- On the **DEM2** screen, enter “**PA**” in the **Disability Approval Source** field and enter **Begin and End Dates** that are at 12 months apart. Also use this code for **TDAP Type 2** applicants or recipients, Veterans and recipients of Railroad Retirement benefits applying for **MA**.

SESSION1 - EXTRA! X-treme

File Edit View Tools Session Options Help

CHANGE CLIENT DEMOGRAPHIC 2 - DEM2 DEM2 01
 Month 12 13 RAD28A 11 29 13

Client Name CHARLES ELLIS Client ID 443000581

Citizen Student Striker Penalties Death
 Status Stat Org Viol --Dec Date Type-- Del Date State
 C BC FS CS N AF FS

Disability/Incapacity		GA	SW	Approval Source	Begin Date (MM YY)	End Date (MM YY)	IAR Date (MM DD YY)
Disab/Incap	Type	CTR	Coop	PA	11 13	11 13	10 14

Med Rev Treatmt Hlth PSH OTO Medical Entitle
 Recd part V Insu Ind V Date Date V Med A SSI/FS Stat POC

Vote-Reg R Pres@Int Y TCA Ctr 000 TLEX-Rsn MPEXE DMVIOL
 HMO Mang Care Insur Dropped Premium OK BUYIN TPL Liab

Message

15-lett 20-MOE History 22-TPL 23-alau 24-delete

4B :00.1 08/04

Connected to host hisc2.dhr [10.1.4.195] (S00FT137) Keys: 3114 Saved: 0000 CAP NUM 5:08 PM 2/26/2014

3. Enter the customer's unearned income on the **UINC** screen in the **Source** field based on payment type.

SESSION1 - EXTRA! X-treme

File Edit View Tools Session Options Help

CHANGE UNEARNED INCOME - UINC UINC 01
Month 12 13 01

Client Name CHARLES ELLIS Client ID 443000581
Pickit Potential (SSI/SSA Combo)
Source Claim Number Exp Prosp Amt V Retro Amt V
PR

Del ----- Prospective 12 13 -----
Amt 1 V Amt 2 V Amt 3 V Amt 4 V Extra V Freq
500.00 LE AC

Del ----- Retrospective 11 13 -----

Del ----- Prospective 12 13 -----
Amt 1 V Amt 2 V Amt 3 V Amt 4 V Extra V Freq

Del ----- Retrospective 11 13 -----

App1 Type Stat Date App1 Type Stat Date MORE
Message

14-educ 15-lett 20-cscp 23-alau 24-del

4B :00.3 05/35

Connected to host hisc2.dhr [3.0.0.0] (S28DT134) Keys: 21270 Saved: 0000 NUM 6:21 PM
2/26/2014

4. If the case goes into spend-down, fast path to the **UINC** screen and use the income work around.

The screenshot shows a terminal window titled 'SESSION1 - EXTRA! X-treme'. The main display area has a black background with text in various colors (blue, green, pink). The text is as follows:

```
CHANGE          NON-FINANCIAL ELIGIBILITY RESULTS - ELIG          ELIG  A
Month 12 13          RAD28A 11 29 13          01

AU ID 210000495    Prog MA          Prog Type D          Med Cvrgr Grp S99
Confirm _          Two Parent      MOE Reason Codes    DHMH Ref

  AU   AU Status  AU Stat   Appl   Begin   Pd Thru  ---Penalty---
Stat   Reasons   Date      Date   Date   Date    Type  End Date
  M                112913   112913  110113

-----
First  Last Rel V Finl  --Stat-- Rsn  Appl  Begin  Pd Thru  St Penalty
Name   Name      SE OT  RE   A  Date   Date   Date   Date   MA Type Date
CHARLE ELL  SE OT  RE   A  112913  112913  110113

Message

4B  :01.3  05/10
```

At the bottom of the terminal window, there is a status bar with the text: 'Connected to host hisc2.dhr [3.0.0.0] (S28DT134) | Keys: 21276 Saved: 0000 | NUM | 6:22 PM | 2/26/2014'. The Windows taskbar is visible at the very bottom of the image.

5. Code the unearned income "OF" on the **UINC** screen which will count the income for the appropriate benefit program.

SESSION1 - EXTRA! X-treme

File Edit View Tools Session Options Help

CHANGE UNEARNED INCOME - UINC UINC 01
Month 12 13 01

Client Name CHARLES ELLIS Client ID 443000581
Pickle Potential (SSI/SSA Combo)
Source Claim Number Exp Prosp Amt V Retro Amt V

OF

Del ----- Prospective 12 13 -----
Amt 1 V Amt 2 V Amt 3 V Amt 4 V Extra V Freq
500.00 LE AC

Del ----- Retrospective 11 13 -----

Del ----- Prospective 12 13 -----
Amt 1 V Amt 2 V Amt 3 V Amt 4 V Extra V Freq

Del ----- Retrospective 11 13 -----

App1 Type Stat Date App1 Type Stat Date MORE
Message

14-educ 15-lett 20-cscp 23-alau 24-del

4|B :00.1 05/35

Connected to host hisc2.dhr [3.0.0.0] (S28DT134) Keys: 21336 Saved: 0000 NUM 6:24 PM
6:25 PM 2/26/2014

6. Enter "TP" in the delay reason field on the **MISC** screen for **MA** if the case is more than 30 days old.

SESSION1 - EXTRA! X-treme

File Edit View Tools Session Options Help

CHANGE AU NON-FINANCIAL MISCELLANEOUS - MISC **MISC** A
Month 12 13 RAD28A 11 29 13

HOH Name CHARLES ELLIS Client ID 443000581
AU ID 210000495 Prog MA SAIL Ctl

MR/QR MR/QR MR/QR Calc Elig Trial Elig FS --Expedited--
Recd Complete Good Cause Ind HH Increm Intvw Serv Disc Date

Redet Telephone Auto Re SLAM Lump Sum Presump -----Redet----- Dly Days QMB
Compl Int Date Override Ind Remain Elig Method Send EDI Rsn Due Ovr
N M TP 0

PPI Service Ref Rsn Date QA Error Ind QC CR AR
Are there any unpaid medical bills? N MA Ext

Sched Interview Unit Number Client ID
Del Inquiry Date 11 29 13 EW ID
Appt Date Appt Type Method
Appt Begin Time (HH:MM) : Appt End Time (HH:MM) :
Session :
L Name/Appt Remarks

Message

13-note 14-schs 15-lett 20-gint 21-mish 23-alau

4B :00.1 01/71

Connected to host hisc2.dhr [3.0.0.0] (S28DT134) Keys: 21359 Saved: 0000 NUM 6:25 PM
2/26/2014

7. Validate that the customer is active in the S98 coverage group on the **MA ELIG** screen.

SESSION1 - EXTRA! X-treme

File Edit View Tools Session Options Help

CHANGE NON-FINANCIAL ELIGIBILITY RESULTS - ELIG ELIG A
Month 12 13 RAD28A 11 29 13 01

AU ID 210000495 Prog MA Prog Type D Med Cvrgr Grp S98
Confirm Two Parent MOE Reason Codes DHM Ref

AU Stat	AU Status Reasons	AU Stat Date	Appl Date	Begin Date	Pd Thru Date	---Penalty---
A		112913	112913	110113		Type End Date

First Name	Last Name	Rel	V	Finl Resp	--Stat--	Rsn	Appl Date	Begin Date	Pd Thru Date	St	Penalty
CHARLE	ELL	SE	OT	RE	A		112913	112913	110113	MA	Type Date

Message

4B :00.1 05/10

Connected to host hisc2.dhr [3.0.0.0] (S28DT134) Keys: 21372 Saved: 0000 NUM 6:26 PM 2/26/2014

8. Validate that no income is counted on the **MAFI** screen.

SESSION1 - EXTRA! X-treme

File Edit View Tools Session Options Help

CHANGE MA FINANCIAL ELIGIBILITY - MAFI MAFI A

Month 12 13 RAD28A 11 29 13

AU ID 210000495 Prog MA Prog Type D Med Cvrgr Grp S98 HH Size 01

Assets Net Income Test

Asset Limit	2500.00	Gross Unearned Income	.00
Preserved Amount	.00	Case Deemed Income	.00
Total Assets	.00	Net Unearned Income	.00
Available Income	.00	Gross Earned Income	.00
Gross Income	.00	Deduction	.00
Person Needs Allowance	.00	Net Earned Income	.00
Spouse/Family Amt	.00	Net Income	.00
Maintenance Allowance	.00	Net Income Standard	350.00
Non-covered Med Exp	.00	Excess	.00
Available Income Amt	.00	Spenddown Amount	
		Medical Expense Amt	
		Net Spenddown Amt	

Bnft Eff Date 112913 Bnft Confirm _ Reasons Budgeting Method P

Notice Type 002 Waive Advr Action Period Notice Override Y

Redet Begin Date 11 13 Redet End Date 10 14 Strat Y

Message

13-note

4B :00.1 19/38

Connected to host hisc2.dhr [3.0.0.0] (S28DT134) Keys: 21375 Saved: 0000 NUM 6:27 PM 2/26/2014

- Validate that the income and benefit amount remain the same for the **FS** case on the **FSFI** screen and that uncapped shelter was not given to ineligible customers.

SESSION1 - EXTRA! X-treme

File Edit View Tools Session Options Help

CHANGE FOOD STAMP FINANCIAL ELIGIBILITY - FSFI FSFI B

Month 12 13 RAD28A 11 29 13

AU ID 140000512 Prog FS Prog Type S HH Size 01

Cat Elig F Child Support Deductn .00

Assets Shelter Cost 424.00

Asset Limit 2000.00 Shelter Deductn 241.00

Total Assets .00 Medical Deductn .00

Income Test Dep Care Deductn .00

Gross Income Standard .00 Adjusted Net Income 125.00

Gross Earned Income .00 Net Income Standard .00

Earned Income Deductn .00 30% Adj Net Income 38.00

Net Earned Income .00 Thrifty Food Plan 141.00

Gross Unearned Income 500.00 Grant Amount 103.00

Cash Benefit Amount .00 Recoupment Amount .00

IV-B Passthru Amount .00 Benefit Amount 103.00

Standard Deductn 134.00 Previous Benefit .00

Bnft Eff Date 112913 Bnft Confirm Reasons 306 237 Budgeting Method P

Notice Type 004 Waive Advr Act Period Notice Override Simplified Rpt N

Redet Begin Date 11 13 Redet End Date 10 14 MR Stat N MR Class 7 Strat Y

Message

13-note

4B :00.1 18/38

Connected to host hisc2.dhr [3.0.0.0] (S28DT134) Keys: 21381 Saved: 0000 NUM 6:28 PM

6:28 PM 2/26/2014